



Dear Councillor,

16th September 2026

You are hereby summoned to attend a **MEETING OF BLACKWOOD TOWN COUNCIL Policy and Finance Committee** that will be held at **6.30pm on Monday 21st September at Blackwood Town Council Offices**. The meeting will also be available on a **remote basis** using MS Teams in accordance with the provisions of The Local Government and Elections (Wales) Act 2021.

If members of the public wish to attend remotely, please email clerk@blackwoodtown.gov.uk Microsoft Teams meeting access details.

Yours faithfully

Mandy Betts

Clerk to the Council

AGENDA

1. To receive Apologies for Absence.
2. To receive Declarations of Interests or dispensations on any item(s) on this agenda, if appropriate.
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Officers
3. To review and approve policies
 - Financial regulations
 - Standing Orders
 - Internal Controls
 - Publication policy
4. Civic Awards categories – **for information**
5. Grant Applications –window for submissions-**for decision**
6. Bank Reconciliation-**for information**
7. Probationary Reviews

- Deputy Clerk-**for information**
- Clerk **-for decision**

8. Operational Meetings –**for decision**

- Regularity
- Participants
- Supervision Framework
- Nominated Councillor to feedback on staff matters

9. Annual Increments-**for information**

10. Annual Pay Award-**for information**

11. Office Opening August Recess and Christmas Holidays-**for decision**

12. Date of Next Meetings

Council, Monday 5th October 6.30pm at Town Council Offices

Policy and Finance, Monday 19th October, 6.30pm at Town Council Offices.