



Draft Minutes Policy & Finance Sub Committee 18th may 2026

1. To receive Apologies for Absence.

Present – Cllr G Etheridge, R Mills, C Clark, P Cook, D Davies, N Dix, D Box, J Griffiths, C Erasmus

2. To receive Declarations of Interests

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Officers.

None declared at this point.

3. To appoint an Interim Chair and Vice-Chair

RESOLVED – Cllr C Clark will be interim chair.

RESOLVED – Cllr D Davies will be interim deputy chair.

4. To Approve the Minutes of the Policy and Finance Meeting held on 27th April 2026

Agreed minutes were a true reflection of the meeting.

5. Matters Arising from the Minutes

No matters arising

6. Payments List

Payment List 1-15th

May

5/1/2026 SLCC	Clerks webinar	72
5/1/2026 Bebb et al	Lease	960
5/1/2026 Scribe	Software	45.6
5/5/2026 Spectrum fibre	Ogi internet	204.6
5/6/2026 Post Office	Council papers	28.8
13/05/26 OVW	Councillor training	44
13/05/26 British Gas	Gas	121.45
14/05/26 Plan.Com	Mobile phones	64.8
14/05/26 Grant	Cricket Club	240
14/05/26 SLCC	Clerks webinar for year	216

5/15/2026 CCBC	NNDR	615
5/15/2026 Dwyr Cymru	Water	79.43
5/15/2026 BTC	Mayor's Allowance	1,500
5/15/2026	D Mayor's Allowance	500
		4691.68

6. Finance and Governance Toolkit Healthcheck Theme A Vision, Purpose and Community Planning and Theme B Leadership and People.

Councillors went through the Health check and discussed each step in detail. They noted what the council already does and what still needs to be addressed. This was noted on the Health check which is a working document that will be regularly updated.

RESOLVED –

- the deputy clerk will research other statements and draft one for Blackwood Town council. This will be sent to councillors for amendment and approval.
- The annual report will be completed and published by the end of May.
- Sections related to Bio Diversity will be discussed within that sub committee and reported back to the council.
- The training plan will be submitted to council for approval.
- Policies already written will be sent to councillors. They will have the opportunity to study them prior to the next meeting where they will be able to query/ challenge any aspect. Clerk to keep a list of all those sent and agreed.

Discussion took place around the amended policy for financial assistance. The policy is now more robust and expects more of the applicants. The policy is fluid and can be amended at any time throughout the year following consultation with the full council.

The deputy clerk presented the costs that have been incurred for maintenance works in the basement along with estimated future expenses.

Members discussed the various issues and what modifications were needed.

7. Date of Next Meetings:

- Council, Monday 1st June 6.30pm, Town Council Offices
- Policy and Finance Committee, Monday 15th June 6.30pm, Town Council Offices