



Dear Councillor,

12 February 2026

You are hereby requested to attend a **MEETING OF POLICY AND FINANCE COMMITTEE** that will be held at **6:30pm on Monday 16th February 2026 at Blackwood Town Council Offices (Gravel Lane)**

The meeting will also be available on a remote basis in accordance with the provisions of The Local Government & Elections Act (Wales) 2021.

If members of the public wish to attend remotely please email the Clerk clerk@blackwoodtown.gov.uk for Microsoft Teams meeting access details.

Yours Faithfully

MANDY BETTS
Clerk to the Council

AGENDA

1. To receive Apologies for Absence.
2. Declarations of Interests
Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, and the Code of Conduct for both Councillors and Officers.
3. To confirm the Minutes of the Policy & Finance meetings held 19th January 2026
4. Review Actions from last meetings
5. Audit Office Response on Annual Return
6. Policy Review: Sickness absence, Grievance Procedures, Co-Option Policy
7. To review the schedule of payments
8. To receive applications for Financial Assistance
9. Future Training Requirements
10. Update for Photocopier
11. Additional input from Scribe