

Dear Councillor,

May 2024

You are hereby requested to attend the **ANNUAL GENERAL MEETING** of **BLACKWOOD TOWN COUNCIL** that will be held at **6.00pm on 20 th. May 2024 at Blackwood Town Council Offices**

The meeting will also be available on a **remote basis** in accordance with the provisions of The Local Government & Elections Act (Wales) 2021.

If members of the public wish to attend remotely please email the Clerk ( [clerk@blackwoodtc.org.uk](mailto:clerk@blackwoodtc.org.uk) ) for Microsoft Teams meeting access details

Yours faithfully,

**JOHN HOLD**  
**Clerk to the Council**

### **AGENDA**

1. To Receive Apologies for Absence
2. To Elect a Mayor & Receive Mayor's Declaration of Acceptance of Office
3. To Elect a Deputy Mayor & Receive Deputy Mayor's Declaration of Acceptance of Office
4. Declarations of Interest  
Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on the agenda in accordance with the Local Govt. Act 2000, the Council's Constitution and the Code of Conduct for Councillors.
5. Outgoing Mayoral Report
6. To Nominate Members to the following -
  - (a) Finance & Policy Committee
  - (b) Planning & Licensing Committee
  - (c) Environment Committee
  - (d) Newsletter/Web Page Committee
  - (e) Twinning Committee
  - (f) Events Committee
  - (g) Co-option Interview Committee
  - (h) Appraisal Sub-Committee
7. To Review & Approve Committee Terms of Reference
8. To Nominate Members to the following –

- (a) Town & Community Council Joint Liaison Committee
- (b) C.C.B.C. Community Council Liaison Sub-Committee
- (c) Blackwood Town Centre Management Group
- (d) Retail Partnership Group
- (e) After Hours/ Night time Economy Group / Bus Station Multi Agency Group
- (f) One Voice Wales Area Committee & Larger Councils Committee
- (g) Plas Mawr Community Centre Committee

- 9. To Confirm Provisional Dates & Times of Future Council Meetings & Method of Notification  
( E mail )
- 10. Independent Review Panel Annual Report - Formal Decisions required
- 11. County Borough Report
- 12. Correspondence
- 13. Schedule of Payments
- 14. To Confirm the Minutes of the Town Council Meeting held 5<sup>th</sup>. April 2024
- 15. Matters Arising
- 16. Applications for Financial Assistance
- 17. Financial Accounts 2023/2024 together with Internal Audit Report & Annual Return for the Year  
Ended 31<sup>st</sup>. March 2024
- 18. To consider Draft Annual Report for 2023/24
- 19. New Offices - Update
- 20. Planning Applications
- 21. Reports