

1<sup>st</sup>. November 2023

Dear Councillor,

You are hereby requested to attend a **MEETING** of **BLACKWOOD TOWN COUNCIL** that will be held at **6.30pm on Monday 6<sup>th</sup>. November 2023 at Blackwood Methodist Church**

The meeting will also be available on a **remote basis** in accordance with the provisions of The Local Government & Elections Act (Wales) 2021.

If members of the public wish to attend remotely please email the Clerk [john.hold1@gmail.com](mailto:john.hold1@gmail.com) for Microsoft Teams meeting access details

Yours faithfully,

**JOHN HOLD**  
**Clerk to the Council**

### **AGENDA**

1. Apologies for Absence
2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on the agenda in accordance with the Local Govt. Act 2000, the Council's Constitution and the Code of Conduct for Councillors.

3. Members Conduct

Standing to Speak - When a member speaks at Full Council they must stand and address the meeting through the Chairman. If more than one member stands the Chairman will ask one to speak, and the others must sit. Other members must remain seated whilst a member is speaking unless they wish to make a Point of Order or a point of personal explanation

Chairman Standing – Where the Chairman stands during a debate, any member speaking at the time must stop and sit down. The meeting must be silent.

Member not to be heard further – If in the opinion of the Chairman a member persistently disregards the ruling of the Chairman by behaving improperly or offensively or deliberately obstructs business the Chairman may move that the member be not heard further. If seconded, the motion will be voted on without discussion.

Member to leave the Meeting – In the event of behaviour by a member of whatever nature which the Chairman considers prevents the meeting being properly conducted the Chairman may require that member to leave the meeting.

General Disturbance – If there is a general disturbance making orderly business impossible the Chairman may adjourn the meeting for as long as he/she thinks necessary or the meeting may be cancelled.

4. Police Report
5. County Borough Report
6. Mayoral Announcements
7. Correspondence
8. Schedule of Payments
9. To Confirm the Minutes of the Town Council Meeting held on 16<sup>th</sup>.October 2023
10. Matters Arising

11. To Receive the Minutes of the Policy & Finance Committee Meeting held on 30<sup>th</sup>. October 2023
  - ( a) Recommendation of £500 Grant to Wales Air Ambulance
  - ( b) Recommendation that Town Council agrees in principle to the proposed Medium Term Budget Strategy which identifies an increase of approx. 10% year on year over the next 4/5 years to fully finance current spending priorities and agreed Office Accommodation. Actual Precept decision for 2024/25 to be taken in January/ February 2024
  - ( c) Recommendation to earmark a sum of £30k from available CIL monies towards purchase of necessary furniture/ equipment / internal adaptations etc to make Office Accommodation fit for purpose.( CCBC will require sight of all invoices set against CIL )
  - ( d) Recommendation to earmark a sum of £30k from available CIL monies towards purchase/ installation of roller shutters on each bay at Blackwood Bus Station to assist in deterring anti social behaviour ( CCBC will require sight of all invoices set against CIL )
12. Budget Monitoring Report to 30<sup>th</sup>. September 2023
13. Notices of Vacancies – Blackwood North Ward/ Cefn Fforest East Ward/ Blackwood South Ward
14. Remembrance Services Arrangements
15. Verbal Report on Planned Christmas Events
16. Verbal Update on Town Council Office Accommodation in Town
17. Independent Remuneration Panel for Wales Annual Report – Comments by 8<sup>th</sup>. December
18. Boundary Commission for Wales - Review of Community Arrangements of the County Borough of Caerphilly
19. Planning Applications
20. Reports
21. Date of December meeting