

***MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 12<sup>TH</sup>. NOVEMBER 2018***

***Present :*** Councillor Z Hammond ( Chair )  
Councillor C Erasmus ( Vice Chair )  
Councillors J Edward ( Mayor ), G James ( Deputy Mayor ), A Farina-Childs, D Davies,  
T Evans, A Short, P Cook & R Mills

***1. Apologies for Absence***

There were no apologies for absence

***2. Declarations of Interest***

No Declarations of Interest were made

***3. To Receive the Minutes of the Events Committee Meeting held on 15<sup>th</sup>. October 2018***

It was *resolved* the Minutes be received

***4. Matters Arising***

There were no specific matters arising as they were covered by the agenda

***5. Christmas Market/Fair***

The Clerk and Chair of the Committee reported on a meeting held with Stacy Francis & Sarah Kate Ackerman of CCBC Events team and Peter & Marcus Jones ( Atomic Sound )

It had been agreed the Staging will be positioned opposite Argos on the other side of the road, with every probability our Charity stalls will run adjacent on the same side of the road.

The funfair and rides will occupy the space from Wilkinson's to the Foresters and some 26 stalls will then run from the Foresters to Poundland, possibly on the opposite side of the road.

In recognition that Town Council is organising the Entertainment Stage for both days, the Council Events Team have indicated they are willing to forego our normal support of £750 and contribute an additional £750 to our increased costs. This is most welcome as the staging for 2 days plus pyrotechnics for switch on is likely to be in the region of £1250. The Clerk and Chair are currently organising a varied entertainment programme featuring choirs, bands, dance groups and solo artists.

Pontllanfraith Rotary have been contacted and the Sleigh will come from the southern end of town from near the Library along the High Street to the Entertainment Stage with the Switch on planned for 4.30pm.

It was planned to have a Town Council marquee to distribute Newsletters/ fliers for Lantern Parade/ Carol Concert and some fluorescent wrist bands or similar to hand out to young children. The Chair emphasised that members presence would be required to man the stall, marshal/steward at the Stage area and assist with ensuring safe passage for the Sleigh and walkers in the parade. Some members expressed the view that as long as duties were identified for them on the day, they would be willing to assist, but felt in the past they had turned up and had little to do. Councillor Hammond stated she would be contacting all members to check their availability for various duties/tasks for Saturday & Sunday.

## **6. *Lantern Parade/Carol Concert***

The Clerk and Chair of the Committee reported that the event was well in hand with Mynyddislwyn Choir & Markham Band confirmed, together with Blackwood & Libanus Primary Schools. The only outstanding entertainment is a soloist, and this will be confirmed over the next week. The matter of refreshments was raised and some discussion regarding who should supply same. In previous years Cwm Bakery had supplied the sausage rolls & mince pies, but as they had now moved from the town members queried if we should support local business. After some discussion it was ***agreed*** the Chair make approaches to businesses in town to see if they could cater for the event.

The Clerk reported that he had received a phone call from a Mr Tyrone Watkins of 7 Ty Isha Terrace, Blackwood saying he has a large Christmas tree in his back garden hat he is having cut down, and asking if he knew anyone who might be able to make use of same. Knowing that Libanus Lifestyle Centre were looking for a tree, the Clerk had passed on Mr. Watkins contact details, and they were hopeful of checking this out over the next day or so.