

**MINUTES OF THE EVENTS COMMITTEE MEETING HELD ON 13TH. MAY 2016.**

**Present :** Councillor Z Hammond ( Chair )  
Councillors J Criddle, J Edwards, M Veater MBE & P Cook

**1. Apologies for Absence**

Apologies were received from Councillors C Erasmus, A Farina-Childs & W Baber

**2. Declarations of Interest**

No Declarations of Interest were made at this point

**3. To Receive the Minutes of the Events Committee Meeting held on 15<sup>th</sup>. February 2016**

It was **resolved** the minutes be received

**4. Matters Arising**

Councillor J Criddle agreed to visit the Libanus Chapel to check on memorabilia

All other matters would be covered by Agenda items

**5. Carnival**

The Chair reported that she had made the necessary amendments to the Carnival Queen application forms, and recommended a generic front cover that could also be used for the larger posters advertising Carnival Day. This was **agreed**.

After some discussion it was **agreed** the closing date for applications be Friday 13<sup>th</sup>. May, with the interviews being held during the following week at the Moose Hall, interview panel to be agreed. The Clerk agreed to meet with printers early next week and request quick turnaround of same.

The Clerk reported that he had made contact with Classic Catering regarding provision of stages for the day – probably two as last year – one for music and one for dance demonstrations etc. and that Peter Jones was also making enquiries regarding possible bands for the day – possibly fitting the Beach Party/ Carnival mood.

Councillor Cook queried if we were having a hospitality tent this year.

Councillor J Edwards kindly offered the use of his premises for that purpose on the day.

At this point Councillor Edwards declared an interest and took no further part in discussions. It was, however, **agreed** that the Chair meet with Councillor Edwards outside of the meeting to discuss possible requirements and report back to the next meeting.

Members queried what other entertainment would be on site, and the Chair replied that much depended on what was being provided at the Beach Party – albeit it was hoped we would be able to provide children’s entertainment and possibly animal exhibits – Tropical Inc. with their Dinosaur proved very popular last year.

It was *agreed* the Clerk and Chair arrange a meeting with Caerphilly Events team to discuss same.

## **6. *Children’s Literature Festival***

The Clerk reminded members of the Launch of the Children’s Literature Festival on Friday 29<sup>th</sup> April at the Stute, and urged members to attend as he was eager to attract 50/60 people on the evening.

Reminders would be forwarded to individuals and schools who received the original invitation, and the Clerk asked members if they could think of anyone else who maybe should be invited.

Councillor Veater sought confirmation that representatives of the Freeman of the City of London in Islwyn Association had been contacted, and queried why County Councillor Rhiannon Passmore, Cabinet member for Education had not been invited. The Clerk confirmed both had been invited, albeit a response had indicated Councillor Passmore would not be available to attend.

Councillor Veater then proposed that Peter Jenkins, former Head teacher of Libanus Primary School should be invited, and the Clerk agreed to contact him.

The Clerk informed members that members of the Writers Squad based at the Stute had been invited, and a few asked to read some of their original work on the evening.