

Dear Sir/ Madam,

7th. January 2016.

You are hereby summoned to attend a ***MEETING OF THE TASK & FINISH GROUP established to consider the future of the Carnival to be held at 6.30 pm. on Wednesday 13th. January 2016 at the Blackwood Miners' Institute*** to discuss the matters in the underwritten agenda.

Yours Faithfully,

JOHN HOLD
Clerk to the Council

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of Meeting held on 25th. November 2015
4. Topics for Discussion -
 - (a) Venue
 - (b) Date
 - (c) Health & Safety Provision
 - (d) Stewarding
 - (e) Queen & Court
 - (f) Parade
 - (g) On Site Entertainment
 - (h) On Site Catering
 - (i) Advertising
 - (j) Sponsorship/ Possible Revenue Streams
 - (k) Procurement
 - (l) Carnival Budget
 - (m) Other Issues

Please note Paul Hudson, Caerphilly County Borough Events will be in attendance